

**Southwest Leon Co Emergency Services District No 2**

**BOARD OF COMMISSIONERS MEETING**

**MINUTES**

APRIL 16, 2024

1. Hank Dembosky called the meeting to order at 6pm.
2. Hank Dembosky led the Board in prayer.
3. Hank Dembosky led the Board in the pledges of allegiance.
4. Guests (4) in attendance are noted on the attached sign-in sheet.
5. Commissioners in attendance: President, Hank Dembosky; Vice President, Skip Smith; Treasurer, Colleen Majoue; and Secretary, Judy Bryant. Assistant Treasurer, Claren Kotrla, was absent.
6. Pecan Prairie Solar Project update was provided by Project Manager Carolyn Hiebert of ConnectGEN. Mobilization is still scheduled for July 1, 2024, but that may be delayed due to engineering just starting. A substation is currently being built by Cross Texas Transmissions. The ESD & VFD/EMS's will be invited to attend the preconstruction meetings and emergency response safety trainings. Separately, Gransolar LLC is also planning a new battery storage facility. That project includes 43 acres of power storage. The affected ranch lands will be redesignated as industrial land. Leon County Appraisal District will reassess the property value every year, and new values that will start next year.
7. (a) Treasurer Majoue reported that two checks needed to be signed during the meeting: Check 1471 for \$99 (invoice 10337) to Carlton Law Firm for legal services and Check 1498 for \$105,000 to move funds from Prosperity Bank to Normangee State Bank to open a money market account. Checks were approved unanimously after a motion by Bryant and second by Smith. Dembosky will contact VFIS to cancel workers comp insurance and request a refund of the premium paid last month.  
(b) Majoue reported on the January and February 2024 financial reports. They are attached. Profit & Loss Statements are up to date. Interest income was more than projected for this year's budget. Monthly financial reports were approved unanimously after a motion by Majoue and second by Bryant.  
(c) Sales tax revenue for April 2024 was \$7,159.32.  
(d) The Quarterly Investment report was reviewed and is attached. FDIC cap discussed. Dembosky made a motion, with a second by Smith, to: (1) open the money market account referenced in item 7(a) above, and (2) to change sales tax revenue direct deposit from Prosperity Bank account to Normangee State Bank. The motion passed unanimously.  
(e) Appraisal District fees, Tax Assessor fees, and QuickBooks online subscription will be reassessed for the next fiscal year budget, which needs to be approved in August 2024.

8. The HTL VFD/EMS Financial and Activity Reports (attached) were presented by Jim Hawthorne and Sherri Guerra. The HTL VFD/EMS monthly performance measures reported are noted in the activity report. The reports were unanimously approved with a motion by Bryant and second by Majoue.
  - EMS Calls: 29
  - Average Response Time: not provided
  - Average Out-of-Chute Time: not provided
  - Fire Training Hours: 17
  - Volunteer Response Hours: 34
  - (a) New ambulance (Medic 2) is expected to arrive in June 2024. No decision yet on whether to keep or sell Medic 1 ambulance.
  - (b) There are multiple candidates for the open EMS Director. Jennifer Travis is temporarily backfilling behind past EMS Director Dennis Smith.  
It was also reported that HTL VFD/EMS ended its Security Contract with HTL POA.
9.
  - (a) Texas Comptroller Annual Financial Information Report has been completed and filed. Dembosky will submit a copy with our meeting minutes to SAFE-D.
  - (b) Majoue has made progress on financial files that are beyond the required retention period, and Kotrla and Bryant will work on agenda/meeting files and keep those that may be needed for historical purposes.
  - (c) Workers Compensation Insurance – see Item 7(a) above.
  - (d) Changes at Leon County: Treasurer Robin Schaefer resigned last week, Vicky Willis is replacement; LCAD director still open; and Donna Golden may also be leaving.
  - (e) CERT: Stop The Bleed Training was held April 15, 2024.
10. County judge determines the amount of the Treasurer’s Bond and informs ESD of need.
11. Normangee State Bank Account forms were completed, and Dembosky will deliver to the bank. See 7(a), (d)
12. The March minutes were unanimously approved after a motion by Majoue and second by Smith.
13. Dembosky would like ESD to meet with Congressman Pete Sessions, State Senator Schwertner and House Representative Angelia Orr to discuss issues affecting ESDs and to keep our positions as appointments.
14. Dembosky met with ESD #3 April 15, 2024, to discuss ESD #3’s interest to receive sales tax revenue.
15. No public comments.
16. Next meeting is Tuesday, May 21, 2024, at 6pm.
17. At 8:45pm, Smith made a motion to adjourn, with a second by Majoue.