

SOUTHWEST LEON COUNTY ESD #2  
BOARD OF COMMISSIONERS MEETING: October 20, 2020  
MINUTES

1. Ruth Hime called the meeting to order at 7:00 P.M.
2. Janice Hall led the Board in prayer.
3. Ruth Hime led the Board in the pledges of allegiance.
4. Commissioners in attendance: President Ruth Hime, Vice President Hank Dembosky and Secretary Janice Hall. Caryn Thompson and Janey Shannon were absent. Guests in attendance: John Shockey and Traci Ratliff-Smith for the VFD.

**REPORTS**

5. Ruth Hime presented the Treasurer's Report.
  - a. Bills/Checks to be approved: 3 checks were approved; one to Carlton Law firm, Leon County Appraisal District and the Leon County Clerks office for filing fees payment. Hank Dembosky moved and the Board unanimously approved payment of the bills
  - b. The Board reviewed the 09/30/2020 Financial Statements (Balance Sheet, P&L - filed with these minutes). Two deposits were made during the last month. Hank Dembosky moved and the Board unanimously voted to accept the ESD Treasurer's financial reports for filing.
6. The Board then reviewed the September EMS and VFD Activity Reports and August Financials from HTLVFD, presented by Traci Smith. EMS monthly performance measures as follows, noted in the activity report (attached to these minutes) were:
  - EMS Responses: 9
  - Transports: 5
  - Avg. Response Time: 07:47 min.
  - Avg. Out-of-Chute Time 01:46 min.
  - Fire Trainings: 0 hrs Truck Checks held on 9/8 and 9/22.

July EMS calls were updated from 10 to 11 calls.

Upon presentation and review of the September VFD activity reports, Hank Dembosky moved and the Board unanimously accepted the VFD Operations Report. Upon presentation and review of the September EMS Operations Report, Hank Dembosky moved and the Board unanimously accepted the EMS Operations Reports.

A grant submitted in 2008 was approved for 100K. Traci Smith is working to assemble the required matching funds for the grant. Hank Dembosky moved and the Board unanimously voted to accept the VFD September Financial Report for filing.

**7. Committee Reports & Actions:**

- a. Long Range Planning: Did not meet in September and will not meet in October. Ruth Hime, Ron Ryder and Annette Craig met on September 16, 2020. It was suggested that, after COVID restrictions are lifted, Ruth Hime, Ron Ryder and Annette Craig meet with Judge Ryder and David Grimes, County Commissioner to discuss relationships and heal them with the county. Hime stated she reiterated to Annette the dire need to continue the security contract.
- b. Audit Engagement: Ruth Hime received audit confirmation letters to send to banks, law firms, the appraisal district and the county clerk's office. Ruth gave the auditors the date of the December meeting at which audit results will be presented.

**DISCUSSION/ACTION ITEMS**

- 8.** The minutes of the September 15, 2020 meeting were reviewed. Hank Dembosky moved the September 15, 2020 minutes be accepted as amended and the Board unanimously approved the motion.
- 9.** Industry News & Training. Ruth Hime participated in a SAFE-D Zoom meeting to catch up on current events. SAFE-D is leaning towards having an in person conference in February 2021.
- 10.** The next meeting was set for Tuesday, November 17, 2020, 7 PM at the Fire Station.
- 11.** Adjournment: Janice Hall moved and the Board unanimously approved the motion to adjourn at 8:00 PM.

Respectfully submitted,  
Janice Hall, Board Secretary