

# State & Federal Surplus Property Programs



Texas Facilities Commission

## State Program vs. Federal Program

- **State Surplus Property Program**
  - Available for direct transfer from state agency to political subdivisions & approved assistance organizations
  - Available for sale to the general public
  - Property comes from state agencies & airports
  - Austin Warehouse
- **Federal Surplus Property Program**
  - Available only to select organization (“donees”)
  - Property comes from federal agencies
  - Fort Worth & San Antonio Warehouses

# State Surplus Property Program

## Who is eligible to receive state surplus property?

- While property is posted on Comptroller's website for 10 days:
  - Only eligible organizations can obtain the property prior it being made available to the general public:
    - State agencies
    - Political Subdivisions (cities, counties, schools, ESDs, VFDs, etc)
    - Assistance Organizations
- [www.texasahead.org/lga/surplus/](http://www.texasahead.org/lga/surplus/)

## Viewing Posted Property

- [www.texasahead.org/lga/surplus/](http://www.texasahead.org/lga/surplus/)
- Click on the categories of property you want to view



## Who is eligible to receive state surplus property?

- Property offered for sale to general public after the required 10-day posting.
- Property available through:
  - Austin storefront
  - Online
    - Ebay
    - Lonestar Auctioneers



**"The Texas Treasure Chest"**


*Before You Buy, Give State Surplus A Try!*

**Austin State Surplus Storefront & Warehouse**  
 Mondays – Fridays  
 8:00 am – 4:30 pm

## Austin Storefront Sales

Once state surplus property has reached the warehouse, it is still available to state agencies for transfer.

However, political subdivisions must pay for the property. Discounts may be available.



## Austin Storefront - Property Available



Office Furniture

## Austin Storefront - Property Available

- Vehicles
- Jewelry
- Knives
- Tools
- Nail clippers
- Snow globes
- Sunglasses
- Umbrellas
- Hats
- Gloves
- Toys
- Souvenirs



www.lonestarauctioneers.com



## State Surplus Property website

The screenshot shows the homepage of the State Surplus Property website. At the top right, there are links for "Contact Us" and "Home". The main header features a cityscape image with the text "Welcome to the Texas Facilities Commission (TFC)". Below this, a paragraph describes the TFC's mission: "The Texas Facilities Commission (TFC) is responsible for planning, providing and managing facilities for more than one hundred state agencies in over 290 cities throughout Texas. Our current inventory totals 24 million square feet of leased and state-owned properties which include office, warehouse and parking facilities supporting the needs of over 55,000 state employees. To accomplish our mission, TFC has a broad range of professional services and expertise encompassing the universe of facilities management. These include master planning, real estate acquisition, space planning, allocation and management, architecture and engineering, design and construction management, lease procurement, operations, maintenance, energy management and state & federal surplus property administration."

On the left side, there is a navigation menu with the following items: "Regular Links" (State Surplus Property & Auctions, Facilities Service Center, Enter Work Order, Commercial Bidding and Events, Tagging on State Property, What Can I Recycle?, Procurement, Conference Room Reservations), "Facilities" (Facilities Design & Construction, Forms Index, Active Construction Projects, Facilities & Energy Management, State Leasing Services, Space Management), "Surplus Property" (State Surplus Property, Federal Surplus Property), and "About the Agency" (Overview & History, Commissioners, Meeting Agendas & Minutes, Leadership & Contact Info, Phone Directory, Resources and Reports, Administration). The "Surplus Property" link is highlighted with a green circle.

On the right side, there is a section titled "SURPLUS PROPERTY" which states: "The State Surplus program has surplus property available for sale to the public, including state surplus vehicle sales. The surplus facility is located at 6506 Bain Road, Austin, Texas 78721, (512) 463-1990, and is open to the public from 9:00 a.m. to 5:00 p.m. Monday through Friday." Below this is a section titled "FACILITIES & ENERGY MANAGEMENT" which states: "The TFC Facilities & Energy Management Division provides facilities services and energy management for state buildings and facilities. The division oversees property management, maintenance, repair, capital complex recycling program, operations, custodial services and grounds maintenance. The division is also tasked with fleet maintenance, warehouse inventory, and project oversight of any repair or deferred maintenance projects affecting its existing facilities inventory. The Division Office of Energy Management monitors utility usage, evaluates potential energy saving projects, and develops energy policies."

At the bottom right, there is a section titled "Planning and administering facilities in service to the State of Texas" with a small map of Texas.

# Federal Surplus Property Program

## Origins of the Federal Surplus Property Program



Federal Property &  
Administrative Services Act of  
1949

Title 40 of the U.S. Code,  
Section 549

## Federal Surplus Property Program

- Administered by the U.S. General Services Administration (GSA) in partnership with state agencies
  - GSA's website: <http://www.gsa.gov>
- GSA allocates property to states on a “first-come, first-served basis”
- General public cannot search the GSA's surplus inventory.
- Search TFC's inventory on our website:
  - <http://tfc.state.tx.us/divisions/supportserv/prog/fedsurplus/index.html>

## What type of property is available?

### Examples of items typically in stock include.....

- Hand & machine tools
- Office machines & supplies
- Computer equipment
- Furniture
- Appliances
- Hardware
- Heavy Equipment
- Vehicles
- Trucks
- Generators
- Storage & fuel tanks

### Examples of specialty or uncommon items include...

- Exercise equipment
- Air hockey & ping-pong tables
- Commercial kitchen equipment
- Boats & rafts
- Shelters
- Airplanes & helicopters
- Medical Supplies

*See TFC's website for a complete list of available property*



## Who is Eligible?

- State & Public Agencies
  - State Agencies
  - Cities & Municipalities
  - Counties
  - School Districts
- Fire Departments & Emergency Service Districts
- Public Airports
- Nonprofit & Public Programs for the Elderly
  - Adult day care
  - Nutrition, transportation, legal or social services

## Who is Eligible?

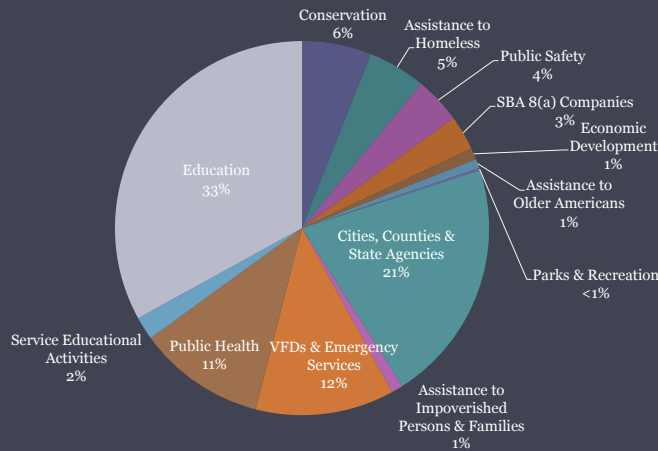
- Nonprofit Educational & Public Health Activities, including Programs for the Homeless & Impoverished
  - Medical institutions, hospitals & clinics
  - Drug abuse treatment centers
  - Historic light stations
  - Schools, colleges, and universities
  - Schools for persons with mental or physical disabilities
  - Child care centers
  - Museums & free libraries
  - Food banks, soup kitchens & shelters serving homeless and/or impoverished individuals

## Who is Eligible?

- Active SBA 8(a) Certified Companies
- Service Educational Activities of Special Interest to the Armed Services (SEA's)
  - Eligible to receive DOD property only
  - Examples: Red Cross, YMCA, Big Brothers/Big Sisters, Boys & Girls Clubs of America, Boy & Girl Scouts, Camp Fire, Inc., Little League Baseball, Inc., Marine Cadets of America, National Civilian Community Corps, United Service Organizations, Inc., U.S. Olympic Committee
- Complete list of eligible organizations, available at <http://www.gsa.gov/>
- **Questions?** Contact Jim Virdell at [jim.virdell@tfc.state.tx.us](mailto:jim.virdell@tfc.state.tx.us) or (512) 475-3705

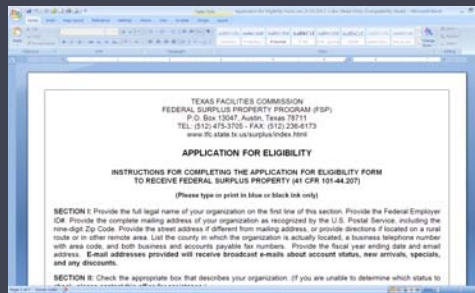
*It is the Law: In accordance with Federal Law and this state agency's regulations and policies, TFC and its donees are prohibited from discriminating on the basis of race, color, national origin, sex, age, and disability.*

## TXFSP Donees by Account Type



## How do I apply?

- Download an “[Application for Eligibility](#)” from our website: <http://www.tfc.state.tx.us>.
  - From the left side of the page, click on “Federal Surplus Property,” then “Forms.” There you will find our “Application for Eligibility.”



## Special Requirements for Applications for ESDs & VFDs

- Must submit documentation showing that the department receives dedicated tax funds
  - Examples:
    - Line item budget or recent check from the state/city/county, or
    - Current, signed contract or charter with the state/city/county to provide services, or
    - Letter of endorsement from the head of the proper government authority (i.e. county judge, city mayor/administrator).
- Must submit documentation showing that the department is endorsed by a city or county
  - Examples:
    - Current, signed contract or charter with the state/city/county to provide services
    - Letter of endorsement from the head of the proper government authority (i.e. county judge, city mayor/administrator) or
- NOTE: One letter of endorsement or current contract/charter is sufficient to fulfill both of the above requirements.

## Special Requirements for Applications for ESDs & VFDs

- General information about the department
  - Letter from the chief/president that contains information on the department, including:
    - number of fireman
    - training schedule
    - areas covered
- Copy of Articles of incorporations, bylaws, charter or other organizing document (*optional*)

## Don't Forget Your Authorized Representatives!

**AUTHORIZED REPRESENTATIVES**

**Please note: Our Program is now required to have each Authorized Representative's Signature.**

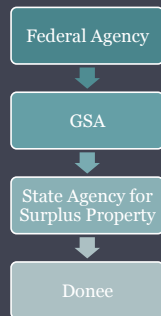
I. **AUTHORIZED REPRESENTATIVE** - Only authorized representatives with a signature on file with our office will be allowed to sign for the release of property. All other listed may visit our warehouse locations and will be included in email broadcasts from our office.

II. **All representatives listed in the original applications or any prior Update Forms will be deleted from the account. Only those representatives listed on this Update Form will be allowed to acquire property.**

NAME	TITLE	TELEPHONE and EMAIL ADDRESS	Authorized Representative's Signature
Example: John Doe	County Judge	(512) 123-4567 john.doe@gmail.com	John Doe

*Only persons listed on your "Authorized Representatives" form may pick-up property.*

## Overview of the Donation Process



- Federal agencies contact GSA to dispose of surplus property.
- Some of this property is offered to State Agencies for Surplus Property (SASP) including TFC.
- TFC “screener” requests property from GSA.
- GSA allocates (donates) property to state of their choice.
  - Property may be shipped to a TFC Warehouse, or it may remain at its original location.
  - “Direct pick-ups” save on shipping costs
- Donees search for available property online using TFC’s website OR by visiting one of our warehouses.
- Donee contacts TFC staff to request property.
- Donee account status verified by TFC.
- Donee receives property & submits payment to TFC.

## After the Donation: Compliance Periods

- Donee has one year to put property into use.
- Must continue to use the property for “Compliance Period” before ownership transferred to donee.
- Compliance period begins when property is put into use.
  - Original acquisition cost of > \$5,000 and passenger vehicles = 18 month compliance period
  - Original acquisition cost <\$5,000 = 12 month compliance period.
  - Any aircraft = 5-year compliance period
  - Some items (i.e. non-operational combat aircraft, firearms) = perpetual

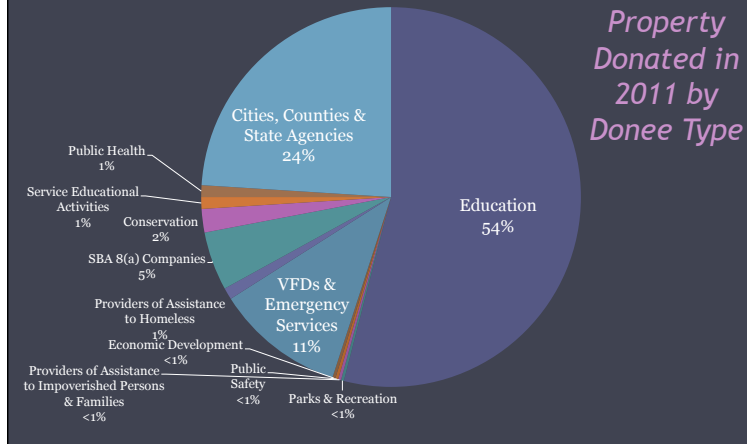
## After the Donation: Compliance Visits & Audits

- All donees subject to compliance checks, including on-site visits
- **Single Audit**
  - Donees that have received \$500,000.00 or more in all forms of federal financial assistance during the last fiscal year are liable for a single audit by an independent firm.
  - Fair Market Value (FMV) = original acquisition cost of property X 23.3 %.

## Who is receiving the property?

Donee Type	Original Gov't Acquisition Cost of Property
Education	\$26,538,064.13
Cities, Counties & State Agencies	\$11,593,260.40
Volunteer Fire Departments & Emergency Services	\$5,268,822.20
SBA 8(a) Companies	\$2,243,731.07
Conservation	\$1,125,968.14
Providers of Assistance to Homeless	\$656,731.17
Service Educational Activities	\$615,829.42
Public Health	\$489,531.13
Parks & Recreation	\$176,348.15
Providers of Assistance to Impoverished Persons & Families	\$136,998.80
Public Safety	\$102,387.09
Economic Development	\$3,222.00
<b>TOTAL</b>	<b>\$48,950,893.70</b>

## Who is receiving the property?



## Success Stories: Examples of Property Donated

- City of Marion
  - Church pews previously used at Randolph AFB donated to the City in January 2012



## Success Stories: Examples of Property Donated



*Before*

- Jonah Special Utility District
  - 1995 Chevy Van
  - Received in August 2011



*In Process*



*After*

## Success Stories: Examples of Property Donated

- City of Clarendon Fire Department
  - 1984 AM General M-923
  - 5-ton diesel cargo truck





## Success Stories: Examples of Property Donated

- Reagan Wells Volunteer Fire Department, Uvalde County
  - 1982 Tanker Truck
    - Received in April 2011 from the USDA.
    - Provides water to brush trucks when fighting fires
    - Used to transport water to residents during a drought
  - FSP has assisted fire departments and emergency personnel by providing equipment needed to fight the recent wildfires in Texas



*Before*



*After*

## Success Stories: Examples of Property Donated

- City of Taylor
  - Playground equipment donated through FSP in December 2010
  - Direct pick-up -> donee paid <2% of the original cost



## Success Stories: Examples of Property Donated

- The National Vietnam War Museum, Mineral Wells, TX
  - Opened a new Visitor Center in May 2011 using a double-wide mobile home obtained through FSP
  - Previously used at President George W. Bush's ranch in Crawford, TX to house the White House staff.
  - It had been outfitted with numerous electrical outlets, and bedrooms had been converted to communications room. Even after the permanent Visitor Center is built and the building finds another use, the museum plans on keeping it as a historic artifact



## Success Stories: Examples of Property Donated

- Del Mar College, Corpus Christi, TX
  - Piper Aztec 250 Airplane



“The aircraft has an integral role and position in the education of future technicians in the aviation program. The Texas Federal Surplus Property Program is one of the best instruments for educational institutions to reclaim equipment and proved an outlet to reclaim taxpayer dollars.”

-Joseph Dudek, Aviation Maintenance Program Coordinator for Del Mar College

## Success Stories: Examples of Property Donated

- Texas Air & Space Museum, Amarillo, TX
  - NASA space shuttle training aircraft
  - Once flown by Amarillo native Rick Husband who was one of the seven astronauts that died February 1, 2003 in the Space Shuttle Columbia



"To have a part of that program, not just a part of that program but part of the NASA program but to have a part of the program that's tied to Rick Husband. It's, to us, it's somewhat undecipherable. It's a really, really big thing for us."

- President of the Texas Air and Space Museum, Ron Fernuik.



## Search for Available Property

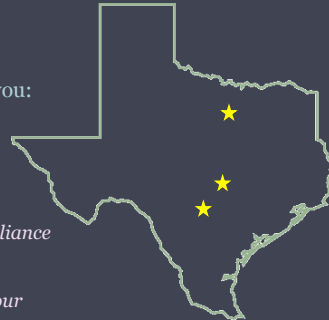
Search our inventory online. All available property is listed on our website (with pictures!!)

<http://www.tfc.state.tx.us/>

Image	Generator Set Title	Location	Description
	GENERATOR SET 200 KW	FORT WORTH - YARD	GENERATORS AND GENERATOR SETS, ELECTRICAL (6115)
	GENERATOR 300	SAN ANTONIO - ITEMIZED	GENERATORS AND GENERATOR SETS, ELECTRICAL (6115)
	GENERATOR 300	AUSTIN - ITEMIZED	GENERATORS AND GENERATOR SETS, ELECTRICAL (6115)
	GENERATOR	SAN ANTONIO - ITEMIZED	GENERATORS AND GENERATOR SETS, ELECTRICAL (6115)
	GENERATOR 200	SAN ANTONIO - ITEMIZED	GENERATORS AND GENERATOR SETS, ELECTRICAL (6115)

## Warehouse Locations

- Unable to find what you are looking for?
  - Donee requests are encouraged!
  - Contact the Warehouse closest to you:
    - Fort Worth
    - Austin
    - San Antonio



*The Texas Facilities Commission is in compliance with the Americans with Disabilities Amendments Act (ADA). If you need a reasonable accommodation while visiting our warehouses, please contact FSP.*

## Warehouse Locations

- **Ft. Worth**
  - 2826 N. Beach Street, Fort Worth, Texas, 78611
  - Open Monday-Friday, 8:00AM – 5:00 PM
  - Manager: Toby Marks, (817) 831-6767
- **San Antonio**
  - 2103 Ackerman Road, San Antonio, TX, 78219
  - Open Monday-Friday, 8:00AM – 5:00 PM
  - Manager: Jon Smart, (210) 661-2381
- **Austin**
  - 6506 Bolm Road, Austin, Texas 78721
  - Open Monday-Friday, 8:00AM – 4:30 PM
  - Lisa Hardin, (512) 463-3042

## Tips for Success

- Keep your contact information up-to-date (especially email addresses!)
- Spread the word within your organization AND community - schools, nonprofits & fire departments
- Check the TFC website regularly for new property.
- Keep in touch with the Warehouse Manager
- Submit requests to the warehouse closest to you
- Take advantage of direct pick-ups
- Remember you can use the State Surplus Program too

## Contact Information

- **State Surplus Property Program**
  - James A. Barrington, Director
    - james.barrington@tfc.state.tx.us / 512-463-9709
  - Lisa Hardin, Program Specialist
    - lisa.hardin@tfc.state.tx.us / 512-463-2688
- **Federal Surplus Property Program**
  - Kristy Fierro, Assistant Director
    - kristy.fierro@tfc.state.tx.us / 512-463-3458
  - Jim Virdell, Compliance & Eligibility Specialist
    - jim.virdell@tfc.state.tx.us / 512-475-3705
  - Megan Sorley, Marketing Specialist
    - megan.sorley@tfc.state.tx.us / 512-463-4551
- <http://www.tfc.state.tx.us>